



# Guide to Services

# Contact Us

## Project Management

- Protect client's investment throughout project lifecycle
- Prepare development strategy
- Select / procure project team
- Management of project team
- Project co-ordination
- Risk management
- Change management
- Programme management
- Project reporting

## Quantity Surveying

- Financial management
- Procurement advice / development appraisals
- Budget costing / cost planning
- Bills of quantities
- Value management
- Tender / contract preparation
- Contract negotiation
- Expert witness
- Employer's agent
- Due diligence
- Capital allowances

## Corporate Recovery

- Forensic investigations and business reviews
- 'Estimated to Realise' (ETR) schedules
- Recovery of work-in-progress valuations
- Novation agreements
- Bad debt VAT relief claims
- Contract dispute resolution
- Final account negotiation and settlement
- Analysis and settlement of counter-claims
- ICT data retrieval

## Bank / Fund Monitoring

- Holistic review of development documentation
- Legal and contractual review
- Initial report
- Development due diligence
- Risk appraisal
- Interim reports
- Quality inspections
- Cost to complete valuations
- Programme review

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## Building Surveying

- Feasibility studies / option appraisals
- Project specifications
- Project services
- Planned maintenance
- Contract administration
- Quality monitoring / site inspections
- Building condition surveys

- Dilapidation surveys
- Defect pathology / expert witness
- Access audits / agreements
- Party wall matters
- Measured surveys
- Pre-acquisition surveys
- Loss adjustment and re-instatement

## Health & Safety

- CDM co-ordination
- Site waste management plans
- Construction safety advice
- Corporate responsibility
- Fire risk assessments

## Environment & Sustainability

- BREEAM
- CSH assessments
- Strategic sustainability governance

## Project Turnaround

- Project status appraisal
- Develop optimum project turnaround strategy
- Define project objectives
- Resolve legal / contractual issues
- Cost to complete schedules
- Project management delivery

